



Date January 9, 2025 - 6:00 p.m.
Title: Regular Meeting of the Board of Directors
Place: 168 N Mesa Street; Fruita, CO 81521

- Call to Order and Roll Call
- Pledge of Allegiance
- Citizen Comments/Requests
This section is set aside for the Board of Directors to listen to comments by the public regarding items that do not otherwise appear on the agenda. Generally, the Board of Directors will not discuss the issue and will not take official action under this section of the agenda. Please limit comments to a five-minute period.
- Disclosure of Conflict of Interest
- Approval of:
 - Regular Board minutes from 11/14/2024 & 12/12/2024
 - Bills
 - Financial Report
 - Resolution 1/9/2025 – December 2024 Write Off's
- Reports/Updates
 - Administrative
 - Chief(s)
 - Officer(s)
 - Union #5265
- New Business
 - Resolution 1/9/2025-1 – A Resolution Calling for the 2025 Board of Directors Election and Appointing a Designated Election Official
 - Resolution 1/9/2025-2- Posting Places for the Year 2025
- Old Business
- Adjourned

Lower Valley Fire Protection District

November 14, 2024

CALL MEETING TO ORDER

The regular meeting of the Board of Directors with the Lower Valley Fire Protection District was called to order by Board President, Cullen Purser. Advance public notice of this meeting was posted in three separate public spaces. The roll call was taken; the following board directors were present: Mark Bonella (excused tardy), Jeff Phillips, and Jesse Mease. Others in attendance: Fire Chief Matt Katzenberger, Kaiden Fife, Beau Schmalz, Stacie Dix, Gary Mulkey, Diana Manzanares, Mahea Rodriguez, and guest presenter, Matt Carson.

PLEDGE OF ALLEGIANCE

Jeff Phillips led us in the Pledge of Allegiance.

CITIZENS COMMENTS/REQUESTS

None.

DISCLOSURE OF CONFLICT OF INTEREST

None.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Jesse Mease motioned to accept the regular board meeting minutes from 10/10/2024. **Motion** was seconded by **Jeff Phillips**.

The **motion** was passed with 4 votes. (Of note: this motion was tabled until **Mark Bonella** was present, once he was present, motion was passed).

APPROVAL OF EXPENSES

Diana rendered the information stating the expenses from October 5, 2024, through November 5, 2024, totaled \$93,802.54.

Motion was made by **Jesse Mease** to accept the bills. **Jeff Phillips** seconded the **motion** and was therefore passed with 3 votes. (Of note: **Mark Bonella** was not present during this time to be included in the voting of this motion).

APPROVAL OF FINANCIAL REPORT

Diana reports the total balance in our bank accounts, including cash on hand as of November 5, 2024, is \$3,843,473.39. The interest for the month of October 2024 is \$16,843.92. The YTD interest accrued is \$166,661.92. October's Mesa County Statement of Collections totaled \$44,712.96. **Diana** noted a transfer of funds from Colo-Trust to Grand Valley Bank for a total of \$350,000.00. This was transferred to maintain our agreed upon minimum account balance of \$600,000.00. **Chief Katzenberger** clarified that we keep this agreed amount because of the interest accrued. LVFD keeps the bulk of its funds in Colo-Trust

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due to the higher interest rate. **Diana** also pointed out that the interest rates discussed in the previous board meeting did go down again. As of Monday, Grand Valley Bank prime interest rates decreased to 4.25%. The Colo-Trust rate also decreased to 5.048%. **Chief Katzenberger** also mentioned an adjustment in the 2025 budget and encouraged the board to review the new proposal.

Jeff Phillips made a motion to accept the Financial Statement. **Jesse Mease** seconded the motion. The **motion** passed with 4 votes. (Of note: **Mark Bonella** was in attendance for this vote, and all others that followed this motion).

APPROVAL OF BILLING REPORTS & RESOLUTIONS

Mahea presented the information. The billing write-offs for October 2024 totaled \$103,491.45. Accounts sent to collections in October 2024 totaled \$12,783.56. Our income from collections totaled \$84.56.

Mark Bonella made a **motion** to approve the resolutions and write-offs for October 2024. **Jesse Mease** seconded, and the **motion** was passed with 4 votes.

ADMINISTRATIVE REPORT

Mahea reports the ambulance billing income for October 2024 totaled \$92,186.99 (money in the bank). She also briefed us on her billing conference in Hershey, PA. We'll be starting a new billing process for the billing of cardiac arrests. It was also learned that LVFD is ahead of the national curve in our report writing and QA processes for billing submissions. **Diana** reports that she canceled her CGFOA conference, however, was able to have the registration fees refunded. **Diana** is continuing her mentorship program and continued education classes online.

CHIEF REPORT

Chief Katzenberger reports that both new ambulances are now fully in service. Ambulance 3113 is still listed for sale on several sites and is currently sitting at Loma Station. **Chief** will be decreasing the price to \$24,900, however, we'll continue to be conservative and wait for the right offer. The location of 3113 at Loma Station keeps it out of the way of our operations, and we will add a "For Sale" sign in the vehicle for passerby traffic as well. Next, **Chief Katzenberger** stated that all the officers attended a grant writing class that was held on November 6th. **Chief** also mentioned the federal AFG grant and trying to register for federal funds under the correct entity identifiers. There has been frustration in correcting our legal name and obtaining access to the site for this process. The deadline for this grant is approaching; the pre-application paperwork is completed; we just need to update our legal information and obtain access to the site. There is a mandatory all-staff meeting scheduled for December 18th. This meeting is an HR training that will develop that relationship with our staff. Our potential HR connection with the City of Fruita

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is still pending. Odette, the HR Director with the City of Fruita, recently consulted with us, and we hope to continue that connection as an extension of our HR department. Another HR option – Chief obtained the final pricing for Lighthouse HR, if Lighthouse were to become our HR option. They are also facilitating the upcoming staff training. The annual contract would be \$725 per month, which is more cost effective than using them for individual project pricing. The annual contract would include training, form reviews, compliancy updates, and step objectives within our weight structure. Of note, this expense was included in the 2025 budget proposal. **Mark** mentioned his concern for the upcoming diversity and sensitivity training. He stated his belief that our staff is promoted based on merits and time served and not based on gender, race or sexual preference. **Chief Katzenberger** clarified that this training is in response to existing issues and this training is a steppingstone to reiterate our expectations and educate the staff on the limitations of the labor laws. This training will also set forth future baseline expectations and should be held annually. **Jesse** expressed his support for the chief's decision to have this training and acknowledged his desire to have this training completed as one of the first tasks of his promotion. Next, we had two internal applicants and interviews were held on November 13th. **Keila Utu** has accepted the full-time position. Her first full-time shift will be on December 11th. **Ben Linzey's** last day will on December 6th. We'll have a farewell luncheon for him on the 6th at noon. Regarding the part-time positions, we've received 12 applications, of which we have 10 viable candidates. The testing for part-time applicates is scheduled for November 22nd. For the Deputy Chief position, we have 8 viable candidates so far. The assessment process for DC will begin on December 3rd. Both part-time and deputy chief application acceptance will be closed on December 15th. LVFD Christmas party will be on December 20th; invitations are completed and will be sent out tomorrow. The party will look a little different this year; more personalized and sociable. **Chief** reports that he is about 75% complete with his stay interviews and has really been focusing on three things – what keeps them here, what would make them leave, and providing their input for the development of the strategic plan. Lastly, the **Chief** reports that **Travis Holder** is currently at the National Fire Academy this week and next. **Travis** did prepare a report for the board that is included in the packet. **Travis** will be updating the board in the future on his Fire Marshal and PIO activities.

OFFICERS REPORT

Gary Mulkey reports that we're currently at our average call volume, however, our critical calls have doubled, with multiple cardiac arrests within the last 30-60 days. That has increased our expenses for supplies.

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UNION #5625 REPORT

Kaiden Fife reports that we will have the hot cocoa event again this year. It will be held on December 14th, the same day as the Parade of Lights, which we will also be participating in. The Union would love all the help they can get for this event, as we mix hot cocoa and serve nearly 400 people.

NEW BUSINESS

The staff welcomes Fruita resident, City of Fruita employee, and retired Battalion Chief from the City of Grand Junction Fire Department - **Matt Carson**. **Matt** is presenting to the board the Lower Valley Firefighters Foundation's history, information and status. **Matt** states the purpose of this foundation is to help first responders who need assistance after a personal hardship or tragedy; given to people that aren't looking for it. The candidates are nominated by other people. Currently, the focus is LVFD staff only, due to the early development and funds of the foundation, with a future goal to expand that to the community at large. The foundation is a non-profit organization with current funds of around \$29,000. Right now, the biggest fundraiser is the annual corn hole tournament and private donations. The foundation is run as a separate entity due to government tax laws. The benefit of the foundation is that it fills the gap of being able to help people without having tax dollar interference. It's members helping members, where EAP or other benefits might not help. The standard gift is \$500 and so far, the LVFD Foundation has been able to help four families. The current structure is there are currently 4 board members, which include 2 department members, one spouse of a department member, and Matt himself. They are actively seeking 3 more volunteer board members. The Foundation is a key asset to the department.

OLD BUSINESS

None.

ADJOURNMENT

Cullen Purser made a **motion** to adjourn. All in favor with 4 votes.

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December 12, 2024

CALL MEETING TO ORDER

The regular meeting of the Board of Directors with the Lower Valley Fire Protection District was called to order by Board President, Cullen Purser. Advance public notice of this meeting was posted in three separate public spaces. The roll call was taken; the following board directors were present: Cullen Purser, Cliff Gray, and Jeff Phillips. Others in attendance: Fire Chief Matt Katzenberger, Kaiden Fife, Thomas Creel, Keila Utu, Rebecca VanBramer, Diana Manzanares, Mahea Rodriguez, and community member, Cheyenne Fife.

PLEDGE OF ALLEGIANCE

Thomas Creel led the Pledge of Allegiance.

CITIZENS COMMENTS/REQUESTS

None.

DISCLOSURE OF CONFLICT OF INTEREST

None.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Cullen Purser tabled the vote of November's meeting minutes due to lack of quorum. The November minutes will be voted on in January's regular board meeting.

APPROVAL OF EXPENSES

Diana rendered the information reporting the expenses from November 6, 2024, through December 3, 2024, totaled \$24,436.03.

Motion was made by **Jeff Phillips** to accept the bills. **Cullen Purser** seconded the **motion** and was therefore passed with 3 votes.

APPROVAL OF FINANCIAL REPORT

Diana reports the total balance in our bank accounts, including cash on hand as of December 3, 2024, is \$3,733,654.98. The interest for the month of November 2024 is \$15,096.35. The YTD interest accrued is \$181,758.27. November's Mesa County Statement of Collections totaled \$57,296.95.

Cliff Gray made a motion to accept the Financial Statement. **Jeff Phillips** seconded the motion. The **motion** passed with 3 votes.

APPROVAL OF AMBULANCE BILLING RESOLUTIONS

Mahea reports that the billing write-offs for November totaled \$135,978.57. Accounts sent to collections in November totaled \$27,969.76.

Jeff Phillips made a **motion** to approve the resolutions and write-offs for November 2024. **Cliff Gray** seconded, and the **motion** was passed with 3 votes.

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ADMINISTRATIVE REPORT

Mahea reports the ambulance billing income for November 2024 totaled \$74,170.31 (money in the bank). She states this amount is lower due to an issue with our clearing house that affected our largest payer at the beginning of November. That has since been resolved and claims are now being processed and paid electronically. **Mahea** also reports that insurance deductibles will reset in January, so we may see a decrease in our average ambulance income at the beginning of the year. **Diana** reports that the deadline for the mill levy certification is 12/15/2024. Once the budget is adopted, it will be sent to DOLA on 12/13/2024. Next, **Diana** states we are preparing for the May 2025 board member elections. This will be for **Jesse Mease's** and **Mark Bonella's** positions. Self-nomination forms may be filed between January 1st and February 28th.

CHIEF REPORT

Chief Katzenberger reports that we finished up our ISO (Insurance Service Organization) audit. This organization determines our hazard class rating and then they relay our rating to insurance companies. The rating affects what our taxpayers pay for their insurance. This rating is withstanding for a 5-year cycle. A letter will be sent to both the **Board President Cullen Purser**, as well as the Mayor for the City of Fruita. Our rating is not going down and the auditor is confident that our rating will remain at 3. The lower the rating, the better. We did improve from the last audit in 2019, but we're still in the category 3 range. The improvements we made included increased staffing; increased training hours in all five categories; and increased hydrants. The auditor's communication to **Chief Katzenberger** was to not decrease our water shuffle capabilities or that would increase our hazard rating. With that said, the district will retain the large water tender, sell water tender 32 and replace it with a larger tender (with an automatic transmission and an appropriate chassis), which would increase our water capacity, thus decreasing our hazard rating. Next, **Chief** reports staffing updates regarding the promotion of **Gary Mulkey** to Deputy Chief, with a start date of January 6, 2025. Gary was a unanimous decision from a 9-person panel for various testing areas. With his promotion, that opened a full-time position which was offered to and accepted by **Cooper Lovern**. **Cooper** will start on Black Crew on January 6, 2025. **Gary's** captain position will not be filled right now. This position will be tabled for another 6-12 months, and after a mentorship program is completed amongst 3-4 individuals. There will be 6 new part-time employees starting, 5 of which will begin in the academy on January 6th. The Parade of Lights will be on Saturday, and we'll be transporting Santa on the last float. The Antique will be pulled out as well. The annual LVFD Christmas Party will be on Friday the 20th at Adobe Creek Golf Course. **Chief** informed the board that it will look different this year,

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with a major focus being on appreciation for our staff, board members and retirees and everyone's corresponding years of service. We will not be selling raffle tickets this year, but there will be a system in place regarding the raffle tickets. Next, **Chief Katzenberger** reports that we had a site visit from T-Mobile. The engineer would like to extend the tower by 40 feet, which would make it a total of 140 feet; they have attained approval from the City to do that. They would also require a Geotech study; a ten-foot patch of space; and gate access to the tower's location, all of which T-Mobile would pay for. Xcel Energy would also have a separate meter for them. In summary, they pay us for the use, they pay their own bills, and they would have their own access locks. Next, **Chief Katzenberger** mentioned that there are several grants (most of them were BLM mitigation grants) that never got closed out dating back to 2001; receipts and paperwork were not submitted. We had a federal auditor that works with the BLM visit, and he's been working with **Travis** to get those grants current. Those grants are expected to be concluded soon. In addition to the BLM grants, there are a couple of CO Division of Fire Protection and Control (DFPC) grants that are also not closed out, and DFPC will not issue money until the grants are properly closed. As of last week, the DFPC grants have been closed and we should be receiving around \$5,000 within 60 to 90 days. With the BLM grants, we currently have about \$12,000 worth of grants and unaccounted receipts, which means we didn't spend the money they gave us. With that, there is a possibility we'll have to return that money. The other possibility is that we put the \$12,000 into the 25-mitigation project. These issues also explain why some of the recent grants were denied – we had open grants in their books that were never closed out. Lastly, **Chief** announced that he will be out of the office from 12/24/2024 through 01/06/2025 on vacation time. He will be available and staying in town for anything if necessary. Regarding **Travis'** report, it's included in the packet. **Travis** had more inspections and plan reviews which is expected to continue growing.

OFFICERS REPORT

Thomas Creel congratulated **Keila Utu** on her full-time promotion to Red Crew. **Thomas** also states that the officers have formed a recruitment and retention committee. They've been receiving letters of interest from employees and tomorrow will be the closing day for committee interest. This committee is excited to get started.

UNION #5625 REPORT

Kaiden Fife reports that the hot chocolate event will be happening again this year during the Parade of Lights. He invites the board to come out and help. **Kaden** also expresses his appreciation of the board for hearing them out and taking the time to hire quality candidates for both Chiefs. He states that the

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Union is thankful for the opportunity to be heard. The Union survey is coming up. **Kaden** invited the board to submit any questions they would like to see included in that survey. The Union will also be collaborating with **Chief Katzenberger** and **Deputy Chief Mulkey** for the survey set-up. The Union would like to have the survey available in May 2025.

NEW BUSINESS

2025 Budget Adoption: **Chief Katzenberger** reports that the valuation from the county came in and resulted in a \$12,000 decrease from the original projection in August. In addition, the FT grant was removed due to complications surrounding the SAM registration issues. **Chief** reports that he has discovered what the discrepancies were and has decided to rebuild our SAM registration from the beginning. Therefore, the FT grant was removed from the budget to prevent having to do a budget addendum later. **Chief** also reports that adjustments were made to purchase new handheld radios, as that is a top priority for the crews right now. The budget was adjusted to meet this need, and vehicle budget considerations will be revisited in 2026. Next, **Chief Katzenberger** points out the mill levy is also slightly different than last year. The Budget Committee was made aware of these changes prior to today's meeting. **Cliff Gray** asks for clarification on the plan for the district's xeriscaping, specifically the future of our water rights and usage. **Chief Katzenberger** clarified that the board members are looking at the condensed, DOLA version of the budget tonight; not the outlined subcategories of the full, expanded budget. **Chief** stated that all of the subcategories are still budgeted as discussed in previous meetings. The main goal is to use zero water for our yards and landscapes. **Chief** states that our water tap would remain in its current position. Xeriscaping would also eliminate potential concrete damage, as the current water lines run under the station and are starting to fail.

Resolution 12/12/2024-1 (Adoption of the 2025 Budget) was motioned into action by **Jeff Phillips** and seconded by **Cliff Gray**, the **motion** was passed with 3 votes. Resolution 12/12/2024-2 (Certifying Mill Levy) was motioned into action by **Cliff Gray** and seconded by **Jeff Phillips**, the **motion** was passed with 3 votes. Resolution 12/12/2024-3 (Appropriate Sums of Money) was motioned into action by **Jeff Phillips** and seconded by **Cullen Purser**, the **motion** was passed with 3 votes.

OLD BUSINESS

None.

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ADJOURNMENT

Cullen Purser made a **motion** to adjourn. Of note: No seconded motion was made due to lack of quorum.

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Expenses by Vendor Detail December 04 - December 31, 2024

Adobe Creek	\$	500.00	2024 LVFD's Christmas Party Venue
Amazon	\$	353.45	FIRE SUPPLIES (\$215.75); OFFICE SUPPLIES (\$107.73); & COMPUTER EXP (\$29.97)
Balanced Rock Counseling, LLC	\$	700.00	DEC 2024 PEER SUPPORT MONTHLY RETAINER & MISSED PYMT OF \$400 FOR OCT 2024 CREW WELLNESS CHK
Barnes & Noble	\$	50.00	2024 CHRISTMAS PARTY EMPLOYEE GIFT CARD
Base Camp	\$	25.00	2024 CHRISTMAS PARTY GIFT CARD
Best Slope	\$	25.00	2024 CHRISTMAS PARTY GIFT CARD
Board Fox Games & Coffee	\$	100.00	2024 CHRISTMAS PARTY EMPLOYEE CARDS
Bound Tree Medical, LLC	\$	1,359.09	MED SUPPLIES: QTY OF 7 ADULT MANOMETER BACTERIAL FILTERS; CHART PAPER; ENDOTRACHEAL TUBES & MORE
Broken Arrow Wear	\$	2,003.10	LVFD SUPPORTER T-SHIRTS & HOODIES
Cabela's	\$	1,000.00	2024 CHRISTMAS PARTY EMPLOYEE GIFT CARDS
CBI ONLINE	\$	48.00	QTY OF 8 PART-TIME HIRE BACK GROUND CHECKS
CEBT	\$	38,426.59	DEC 2024 HEALTH INSURANCE COVERAGE: MEDICAL; EAP; DENTAL; VISION; LIFE
CenturyLink	\$	120.79	12/22/2024 - 01/21/2025 LOMA MODEM SRVCS
City Of Fruita (1)	\$	63.41	NOV 2024 SRVCS - UTILITY
City Of Grand Junction (1)	\$	7,872.50	DEC 2024 - 911 DISPATCH
Colorado Div. of Fire Prevention & Contr.	\$	210.00	QTY OF 3 HMA/HMO OPERATIONS SECTION-470 EXAMS & FIRE OFFICER I EXAM & RENEWALS
Cowboy and The Rose Catering, Inc.	\$	3,000.00	2024 LVFD CHRISTMAS PARTY CATERING
Crystal Holder	\$	200.00	2024 LVFD's CHRISTMAS GIFT BASKETS - QTY OF 4 AT \$50 EACH
Dell	\$	1,282.57	COMPUTER: INSPIRON 24 ALL-IN-ONE
El Mesacal	\$	25.00	2024 LVFD CHRISTMAS PARTY GIFT
Employer Representatives, Inc.	\$	660.00	TRAINING ON HARASSMENT PREVENTION FOR EMPLOYEES & MANAGER
Etsy	\$	80.06	2024 EMPLOYEE GIFT
Frank Cavaliere	\$	500.00	DEC 2024 FIRE PREVENTION CONSULTANT FEE
Freeway Bowl	\$	180.00	2024 CHRISTMAS PARTY PRIZE FOR CREWS
Fruita COOP (2)	\$	2,176.89	11/26 - 12/25/2024 FUEL EXP (\$1,796.63); BLDG/MAINT; OIL & FLUIDS; 2024 LVFD CHRISTMAS PARTY GIFTS
FRUITA WOOD & BBQ SUPPLY	\$	208.40	2024 CHRISTMAS PARTY EMPLOYEE GIFT CARDS
Galls	\$	38.98	MEN'S LONG SLEEVE SHIRT
Gearhead Outfitters	\$	1,236.44	TICKET# 220004139475 REMAINING AMT DUE ON RESCUE EQUIP
Grand Valley Power	\$	51.68	11/16 - 12/01/2024 LOMA STATION SRVCS & LOMA HALL
Hartman Brothers	\$	221.60	COMPRESSED OXYGEN
Home Depot	\$	5.40	TRK# 31 - MANILLA ROPE
Intuit	\$	280.00	INTUIT QB PAYROLL MONTHLY PER EMPLOYEE FEE USAGE
Iron Mountain Hot Springs	\$	135.00	2024 CHRISTMAS PARTY GIFT CARD
Kiln Coffee Bar	\$	50.00	2024 CHRISTMAS PARTY EMPLOYEE CARD
King Soopers	\$	343.42	2024 FOOD DRIVE
Kodiaxe LLC	\$	240.00	2024 CHRISTMAS PARTY GIFT CARD
Kroger/City Market	\$	597.49	DEPUTY FIRE CHIEF INTERVIEWS - COFFEE & MUFFINS & 2024 CHRISTMAS EMPLOYEE GIFT CARDS
Lowes	\$	250.00	2024 CHRISTMAS PARTY EMPLOYEE CARDS
Munchies	\$	25.00	2024 CHRISTMAS GIFT CARD
Municipal Emergency Services	\$	584.95	INDUSTRIAL PANTS; TAC BOOTS & FIRE BAG
Professional EMS Education	\$	240.00	CLASS: BASIC ARRHYTHMIA: DEC 10, 11, 13, 2024 & LEAD ECG CLASS JAN 4 & 10 2025
QDoba	\$	25.00	2024 CHRISTMAS PARTY GIFT CARD
Quality Health Network	\$	26.25	DEC 2024 HIE LICENSE FEES-NON-HOSPITAL FEE
Randco	\$	471.07	MAUL BETTS VALVE; CORK GASKET
REI	\$	300.00	2024 CHRISTMAS PARTY EMPLOYEE GIFT CARDS
Rogue	\$	300.00	2024 Employee Gift Cards
Sam's Club	\$	2,201.22	2024 FOOD DRIVE; PANTRY PROGRAM & JANITORIAL SUPPLIES
Service Center	\$	8.91	FUEL
Shannon L. Currier, CPA	\$	95.00	DEC 2024 ACCTG/CONSULTING SRVCS INCLUDING EMAILS & PHONE CALL REGARDING BUDGET PROCESS
SharkNinja	\$	346.45	14-PIECE COOKWARE SET FOR UPSTAIRS LIVING QUARTERS
Sportman's Warehouse	\$	500.00	2024 GUN PRIZE & QTY OF 2 GIFT CARDS
Strayhorn Grill	\$	75.00	2024 CHRISTMAS EMPLOYEE GIFT CARD
The Trophy Case	\$	102.95	OFFICE NAME PLATE & 7 BRASS NAME TAGS
Thomason Enterprises	\$	5,100.00	REINSTALL POWERLOAD IN NEW AMBULANCE
US Postal Service	\$	146.00	QTY OF 2 ROLLS OF 100 STAMPS
Ute Water Conservancy District	\$	213.63	11/12 - 12/11/2024 FRUITA STATION SRVC
Walgreen's	\$	1,255.95	2024 CHRISTMAS PARTY EMPLOYEE CARDS
X-Golf	\$	216.00	2024 LVFD CHRISTMAS CREW GIFT
Xcel Energy	\$	1,302.60	10/16 - 11/15/2024 SRVC AT FRUITA STATION

\$ 78,155.84

Monthly Financial Statement
As of 12/31/2024

Account	Balance	Oct. Interest Accrued	Nov. Interest Accrued	Dec. Interest Accrued
Cash On Hand	\$ 200.00	\$ -	\$ -	\$ -
Grand Valley Bank/ LVFD Main Checking - Acct 4.25% to 4.00% rate	\$ 493,972.50	\$ 2,038.39	\$ 1,739.08	\$ 1,849.42
Colo-Trust General Acct - 4.8677% to 4.5930% rate Avg Monthly Yield	\$ 2,158,975.42	\$ 10,565.31	\$ 9,361.05	\$ 8,587.26
Colo-Trust Infrastructure Acct - 4.8677% to 4.5930% rate Avg Monthly Yield	\$ 1,007,735.31	\$ 4,240.22	\$ 3,996.22	\$ 4,008.27
	\$ 3,660,883.23	\$ 16,843.92	\$ 15,096.35	\$ 14,444.95

YTD ON INTEREST: \$ 196,203.22

Mesa County Statement of Collections

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
January	\$ 47,354.98	\$ 76,438.89	\$ 34,452.49	\$ 56,552.43	\$ 65,694.03	\$ 146,781.29	\$ 131,337.97	\$ 41,429.56
February	\$ 362,807.62	\$ 352,499.40	\$ 618,215.37	\$ 728,642.38	\$ 426,661.24	\$ 771,818.31	\$ 772,490.45	\$ 864,301.12
March	\$ 83,892.74	\$ 82,400.66	\$ 129,444.87	\$ 172,387.96	\$ 508,093.36	\$ 187,544.10	\$ 186,978.11	\$ 307,285.61
April	\$ 222,943.30	\$ 279,396.29	\$ 461,235.08	\$ 412,732.87	\$ 473,056.17	\$ 466,266.80	\$ 455,465.04	\$ 597,460.26
May	\$ 256,145.12	\$ 187,366.04	\$ 245,400.44	\$ 365,549.20	\$ 263,406.05	\$ 325,532.21	\$ 347,297.85	\$ 737,990.96
June	\$ 240,858.74	\$ 254,300.75	\$ 461,282.41	\$ 434,609.05	\$ 477,413.05	\$ 539,208.34	\$ 540,999.46	\$ 668,360.20
July	\$ 32,521.80	\$ 35,271.33	\$ 55,532.39	\$ 74,408.85	\$ 76,972.63	\$ 58,637.82	\$ 79,664.19	\$ 78,882.05
August	\$ 20,919.74	\$ 31,431.78	\$ 42,211.06	\$ 56,417.57	\$ 42,205.90	\$ 54,246.37	\$ 54,920.05	\$ 50,156.06
September	\$ 19,734.38	\$ 22,331.26	\$ 39,114.35	\$ 40,489.52	\$ 39,396.02	\$ 45,921.23	\$ 40,604.16	\$ 46,306.06
October	\$ 22,133.18	\$ 20,166.51	\$ 32,927.19	\$ 33,148.40	\$ 39,931.69	\$ 38,983.85	\$ 38,183.14	\$ 44,712.96
November	\$ 23,470.50	\$ 28,383.41	\$ 39,858.59	\$ 36,200.84	\$ 42,729.52	\$ 47,592.78	\$ 47,094.05	\$ 57,296.95
December	\$ 14,403.06	\$ 20,561.20	\$ 27,649.10	\$ 36,226.84	\$ 35,710.52	\$ 31,356.36	\$ 31,720.90	\$ 33,409.44
	\$ 1,347,185.16	\$ 1,390,547.52	\$ 2,187,323.34	\$ 2,447,365.91	\$ 2,491,270.18	\$ 2,713,889.46	\$ 2,726,755.37	\$ 3,527,591.23

* Please note that May 2024 total includes:

\$	371,946.16	May 2024 Statement of Collections
\$	366,044.80	Backfill
\$	737,990.96	

2024 Lower Valley Fire Protection District Budget- Amended 12/31/2024

GENERAL FUND INCOMES		2022 Actual	Budget 2023	2023 Actual	2023 Difference	Budget 2024	Budget 2024- Amended	2024 Actual	2024 Difference	% of Budget YTD
Starting Fund Balance			\$2,233,464			\$ 2,606,144	\$ 2,606,144			
Tabor Reserve			(\$120,538)			\$ (120,878)	\$ (120,878)			
Available Fund Balance			\$2,112,926			\$ 2,485,266	\$ 2,485,265			
REVENUES										
40000	Mesa Co General Tax	\$ 2,285,112	\$ 2,101,954	\$ 2,294,439	\$ (192,485)	\$ 2,625,840	\$ 2,625,840	\$ 2,714,158	\$ (88,318)	103%
40200	Mesa Co Deliquent Tax	\$ 1,349	\$ 7,879	\$ 152	\$ 7,727	\$ 1,000	\$ 1,000	\$ 1,791	\$ (791)	179%
40400	Mesa Co. Deliquent Tax Int	\$ 185	\$ 1,536	\$ 77	\$ 1,459	\$ 100	\$ 100	\$ 118	\$ (18)	118%
40600	Mesa Co Gen Tax Interest	\$ 3,328	\$ 4,262	\$ 3,489	\$ 773	\$ 1,500	\$ 1,500	\$ 4,596	\$ (3,096)	306%
40700	Public Safety Tax	\$ 104,129	\$ 95,723	\$ 96,886	\$ (1,163)	\$ 95,000	\$ 95,000	\$ 116,075	\$ (21,075)	122%
40800	Mesa Co Treasurer Misc	\$ -	\$ 600	\$ -	\$ 600	\$ -	\$ -	\$ -	\$ -	
41000	Mesa Co Ownership Tax	\$ 302,071	\$ 316,182	\$ 280,833	\$ 35,349	\$ 200,000	\$ 200,000	\$ 346,044	\$ (146,044)	173%
41500	Senior/Veterans and 41550 & Personal Property <50K Tax Exem	\$ 67,365	\$ 65,975	\$ 66,996	\$ (1,021)	\$ 65,000	\$ 65,000	\$ 69,989	\$ (4,989)	108%
Total Tax Revenues		\$ 2,763,538	\$ 2,594,111	\$ 2,742,872	\$ (148,761)	\$ 2,988,440	\$ 2,988,440	\$ 3,252,771	\$ (264,331)	
PENSION										
49010	Pension	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
OTHER INCOMES										
41600	Grant Funds Received	\$ 182,482	\$ 76,250	\$ 56,482	\$ 19,768	\$ 158,716	\$ 158,716	\$ 32,892	\$ 125,824	21%
42000	Interest: ColoTrust	\$ 18,721	\$ 523	\$ 72,609	\$ (72,086)	\$ 60,000	\$ 60,000	\$ 160,857	\$ (100,857)	268%
42100	Transfer: Colo Trust- Capital Purchases	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
42200	Interest: Grand Valley Bank	\$ -	\$ -	\$ 10,657	\$ (10,657)			\$ 35,346	\$ (35,346)	
42800	Plan Review Fees	\$ 14,052	\$ 15,000	\$ 36,742	\$ (21,742)	\$ 30,000	\$ 30,000	\$ 19,301	\$ 10,699	64%
43400	Out Of District Response Calls	\$ 652	\$ 3,500	\$ 62,593	\$ (59,093)	\$ 15,000	\$ 15,000	\$ 35,042	\$ (20,042)	234%
45400	Copy Fees/Permits (Burn Permits)	\$ 6,666	\$ 6,283	\$ 6,600	\$ (317)	\$ 6,500	\$ 6,500	\$ 6,700	\$ (200)	103%
45500	Memorial/Donations	\$ 70,907	\$ 4,000	\$ 47,015	\$ (43,015)	\$ 1,000	\$ 1,000	\$ 32,700	\$ (31,700)	3270%
46000	Fire Service Contracts	\$ 35,597	\$ 35,597	\$ 36,335	\$ (738)	\$ 36,827	\$ 36,827	\$ 37,718	\$ (891)	102%
48000	Ambulance Charges	\$ 2,019,729	\$ 2,000,000	\$ 2,102,307	\$ (102,307)	\$ 2,000,000	\$ 2,000,000	\$ 2,166,015	\$ (166,015)	108%
63000	Insurance Contractual Adjustments (Contra Revenue)	\$ (1,432,115)	\$ (1,240,000)	\$ (1,282,777)	\$ 42,777	\$ (1,240,000)	\$ (1,240,000)	\$ (1,225,149)	\$ (14,851)	99%
48010	Other Medical Income	\$ 23,399	\$ 18,500	\$ 75,652	\$ (57,152)	\$ 75,000	\$ 75,000	\$ 47,785	\$ 27,215	64%
48020	Fund Raisers	\$ 1,500	\$ 8,000	\$ 1,600	\$ 6,400	\$ 3,000	\$ 3,000	\$ 40	\$ 2,960	1%
48030	Other Types Income	\$ 22,869	\$ 67,436	\$ 60,589	\$ 6,847	\$ 77,500	\$ 443,545	\$ 468,717	\$ (25,172)	106%
Total Other Incomes		\$964,459	\$995,089	\$1,286,403	\$ (291,314)	\$ 1,223,543	\$ 1,589,588	\$1,817,963	\$ (228,375)	
TOTAL REVENUE		\$3,727,998	\$3,589,200	\$4,029,274	\$ (440,074)	\$ 4,211,983	\$ 4,578,028	\$5,070,734	\$ (492,706)	

GENERAL FUND EXPENSES		2022 Actual	Budget 2023	2023 Actual	2023 Difference	Budget 2024	Budget 2024-Amended	2024 Actual	2024 Difference	% of Budget YTD
ADMINISTRATION										
40900	Abatement	\$ 2,549	\$ 2,500	\$ 2,148	\$ 352	\$ 2,500	\$ 2,500	\$ 3,200	\$ (700)	128%
40950	Abatement Interest	\$ 150	\$ 258	\$ 141	\$ 117	\$ 250	\$ 250	\$ 615	\$ (365)	246%
41400	Mesa Co Tres. Commission	\$ 46,950	\$ 50,000	\$ 45,549	\$ 4,451	\$ 50,000	\$ 50,000	\$ 55,689	\$ (5,689)	111%
60000	Bank / Credit Card Fees	\$ 4,214	\$ 3,285	\$ 1,418	\$ 1,867	\$ 3,000	\$ 3,000	\$ 1,314	\$ 1,686	44%
60100	Administration Fees/All	\$ 10,902	\$ 17,997	\$ 15,029	\$ 2,968	\$ 18,200	\$ 18,200	\$ 15,194	\$ 3,006	83%
60200	Legal/Audit/Notices: ALL	\$ 33,530	\$ 25,000	\$ 15,193	\$ 9,807	\$ 29,000	\$ 29,000	\$ 31,385	\$ (2,385)	108%
60500	Election Expense	\$ -	\$ 15,000	\$ 78	\$ 14,922	\$ -	\$ -	\$ -	\$ -	
60910	Fire Prevention	\$ 205	\$ 3,500	\$ 3,259	\$ 241	\$ 10,000	\$ 10,000	\$ 8,582	\$ 1,418	86%
62500	Dues/Subscriptions	\$ 10,599	\$ 17,921	\$ 17,853	\$ 68	\$ 21,640	\$ 21,640	\$ 17,019	\$ 4,621	79%
72300	Colorado Unemployment Insurance	\$ 367	\$ 2,100	\$ -	\$ 2,100	\$ -	\$ -	\$ -	\$ -	
72500	CRA/Employer Match	\$ 12,976	\$ 11,730	\$ 11,002	\$ 728	\$ 13,049	\$ 14,694	\$ 10,171	\$ 4,523	69%
76500	FPPA/Employer Match	\$ 109,998	\$ 140,209	\$ 130,335	\$ 9,874	\$ 148,136	\$ 158,431	\$ 156,887	\$ 1,544	99%
76550	FPPA/Employer D & D	\$ 43,350	\$ 51,684	\$ 51,135	\$ 549	\$ 58,248	\$ 62,455	\$ 59,511	\$ 2,944	95%
77000	SS/Employer Match	\$ 6,826	\$ 16,307	\$ 16,505	\$ (198)	\$ 20,713	\$ 20,713	\$ 16,978	\$ 3,735	82%
77200	Medicare/Employer Match	\$ 24,650	\$ 25,286	\$ 28,781	\$ (3,494)	\$ 29,477	\$ 31,281	\$ 32,386	\$ (1,105)	104%
77500	Wages Expense	\$ 1,726,095	\$ 2,034,210	\$ 1,984,886	\$ 49,324	\$ 2,202,902	\$ 2,332,465	\$ 2,233,598	\$ 98,867	96%
Total Administration		\$ 2,033,360	\$ 2,416,987	\$ 2,323,310	\$ 93,677	\$ 2,607,115	\$ 2,754,629	\$ 2,642,529	\$ 112,099	
70100	Travel Expense	\$ 1,959	\$ 2,500	\$ 2,169	\$ 331	\$ 2,500	\$ 2,500	\$ 1,481	\$ 1,019	59%
70500	Mileage Allowance / Personnel	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	0%
71000	Meal Allowance	\$ 3,247	\$ 3,500	\$ 2,297	\$ 1,203	\$ 3,500	\$ 3,500	\$ 4,215	\$ (715)	120%
89500	Lodging Allowance	\$ 5,759	\$ 3,500	\$ 6,684	\$ (3,184)	\$ 5,000	\$ 5,000	\$ 9,128	\$ (4,128)	183%
89600	Supplies/Tests/CBI/Medical	\$ 2,705	\$ 3,025	\$ 1,408	\$ 1,617	\$ 14,875	\$ 14,875	\$ 771	\$ 14,104	5%
89700	Education - Materials	\$ 11,307	\$ 38,100	\$ 24,194	\$ 13,906	\$ 43,000	\$ 43,000	\$ 25,183	\$ 17,817	59%
89840	Clothing Allowance	\$ 11,174	\$ 5,165	\$ 4,619	\$ 546	\$ 16,000	\$ 16,000	\$ 14,108	\$ 1,892	88%
Total Personnel Reimburse/Expense		\$ 36,152	\$ 56,790	\$ 41,369	\$ 15,420	\$ 85,875	\$ 85,875	\$ 54,887	\$ 30,988	
INSURANCE										
89000	Dist.Liability/Bonds/Insurance	\$ 28,260	\$ 35,000	\$ 41,110	\$ (6,110)	\$ 45,000	\$ 45,000	\$ 36,506	\$ 8,494	81%
89100	State Comp/Insurance	\$ 40,070	\$ 65,000	\$ 70,473	\$ (5,473)	\$ 65,000	\$ 65,000	\$ 43,237	\$ 21,763	67%
89200	H&A/Insurance	\$ 354,375	\$ 421,643	\$ 402,734	\$ 18,909	\$ 446,643	\$ 446,643	\$ 432,409	\$ 14,234	97%
89250	Dental/Vision Insurance	\$ -	\$ 8,500	\$ -	\$ 8,500	\$ -	\$ -	\$ -	\$ -	
89300	Claims/Expenses/Insurance	\$ 3,968	\$ 10,200	\$ 6,892	\$ 3,308	\$ 8,500	\$ 8,500	\$ -	\$ 8,500	0%
89400	Triad/Insurance	\$ 1,361	\$ 1,500	\$ 1,387	\$ 113	\$ 2,500	\$ 2,500	\$ 620	\$ 1,880	25%
Total Insurance		\$ 428,034	\$ 541,843	\$ 522,596	\$ 19,247	\$ 567,643	\$ 567,643	\$ 512,772	\$ 54,871	
SUPPLIES										
61000	Office/Small Equipment	\$ 1,475	\$ 2,750	\$ 2,550	\$ 200	\$ 500	\$ 500	\$ 996	\$ (496)	199%
61500	Office/Mailing Expense	\$ 2,489	\$ 2,000	\$ 2,253	\$ (253)	\$ 2,000	\$ 2,000	\$ 1,816	\$ 184	91%
61800	Office/Supplies	\$ 5,402	\$ 4,000	\$ 2,670	\$ 1,330	\$ 2,000	\$ 2,000	\$ 3,368	\$ (1,368)	168%
89800	Supplies/Medical	\$ 57,313	\$ 115,000	\$ 143,266	\$ (28,266)	\$ 73,000	\$ 73,000	\$ 57,187	\$ 15,813	78%
89810	Supplies/Fire	\$ 17,340	\$ 44,555	\$ 36,676	\$ 7,879	\$ 43,200	\$ 43,200	\$ 18,073	\$ 25,127	42%
Total Supplies Expense		\$ 84,019	\$ 168,305	\$ 187,416	\$ (19,111)	\$ 120,700	\$ 120,700	\$ 81,441	\$ 39,259	

GENERAL FUND EXPENSES		2022 Actual	Budget 2023	2023 Actual	2023 Difference	Budget 2024	Budget 2024- Amended	2024 Actual	2024 Difference	% of Budget YTD
STATION OPERATION/MAINTENANCE										
63500	Utility - Misc Expense	\$ 386	\$ 600	\$ 91	\$ 509	\$ 500	\$ 500	\$ 128	\$ 372	26%
65000	Utility - Phone	\$ 10,762	\$ 8,000	\$ 9,722	\$ (1,722)	\$ 9,000	\$ 9,000	\$ 16,194	\$ (7,194)	180%
65200	Utility - Sewer	\$ 758	\$ 1,200	\$ 806	\$ 394	\$ 1,200	\$ 1,200	\$ 817	\$ 383	68%
65500	Utility - Trash	\$ 2,034	\$ 2,780	\$ 2,639	\$ 141	\$ 2,800	\$ 2,800	\$ 3,514	\$ (714)	125%
66000	Utility - Electric/Gas	\$ 26,139	\$ 25,000	\$ 24,997	\$ 3	\$ 30,000	\$ 30,000	\$ 24,771	\$ 5,229	83%
66500	Utility - 911 Dispatch	\$ 72,141	\$ 81,711	\$ 81,711	\$ -	\$ 94,470	\$ 94,470	\$ 94,470	\$ -	100%
67000	Utility - Water	\$ 2,892	\$ 3,500	\$ 2,467	\$ 1,033	\$ 3,000	\$ 3,000	\$ 2,648	\$ 352	88%
67500	Computer Expense	\$ 7,180	\$ 4,000	\$ 3,923	\$ 77	\$ 2,000	\$ 2,000	\$ 1,980	\$ 20	99%
68000	EMS Reimb/MC Emergency Manage	\$ 15,430	\$ 16,000	\$ 7,680	\$ 8,320	\$ 16,000	\$ 16,000	\$ 7,500	\$ 8,500	47%
68500	Maintenance/Radio	\$ 197	\$ 1,200	\$ 2,303	\$ (1,103)	\$ 12,000	\$ 12,000	\$ 5,181	\$ 6,819	43%
69000	Maintenance Contracts	\$ 63,854	\$ 81,432	\$ 91,884	\$ (10,452)	\$ 113,149	\$ 113,149	\$ 104,069	\$ 9,080	92%
GENERAL FUND EXPENSES										
89820	Janitorial	\$ 2,962	\$ 3,000	\$ 2,947	\$ 53	\$ 3,000	\$ 3,000	\$ 3,426	\$ (426)	114%
89830	Supplies - Food	\$ 1,308	\$ 2,000	\$ 1,980	\$ 20	\$ 3,500	\$ 3,500	\$ 2,197	\$ 1,303	63%
90600	Building Maintenance	\$ 21,114	\$ 14,500	\$ 9,413	\$ 5,087	\$ 12,000	\$ 12,000	\$ 14,733	\$ (2,733)	123%
90601	Miscellaneous	\$ 192	\$ 1,000	\$ -	\$ 1,000	\$ 500	\$ 500	\$ (5)	\$ 505	
Total Station Operation/Maintenance		\$ 227,349	\$ 245,923	\$ 242,564	\$ 3,359	303,119	303,119	\$ 281,623	\$ 21,496	
EQUIPMENT REPAIR/MAINTENANCE										
90000	Vehicle - Parts & Supplies	\$ 31,292	\$ 30,000	\$ 42,025	\$ (12,025)	\$ 45,000	\$ 45,000	\$ 22,948	\$ 22,052	51%
90010	Misc - Repairs/Maintenance/Tow	\$ 602	\$ 875	\$ 564	\$ 311	\$ 850	\$ 850	\$ 392	\$ 458	46%
90030	Fire Equipment Repair/Maint	\$ 19,740						\$ -	\$ -	
90100	Vehicle - Small Tools	\$ 65	\$ 200	\$ 999	\$ (799)	\$ 1,500	\$ 1,500	\$ 481	\$ 1,019	32%
90200	Vehicle - Tires & Tubes	\$ 9,235	\$ 11,600	\$ 15,802	\$ (4,202)	\$ 7,000	\$ 7,000	\$ 1,463	\$ 5,537	21%
90300	Vehicle - Misc. Items	\$ 1,230	\$ 1,000	\$ 349	\$ 651	\$ 1,000	\$ 1,000	\$ 6	\$ 994	1%
71500	Fuel Costs	\$ 35,923	\$ 38,000	\$ 36,379	\$ 1,621	\$ 40,000	\$ 40,000	\$ 28,172	\$ 11,828	70%
71600	Oil & Fluids	\$ 165	\$ 4,000	\$ 1,237	\$ 2,763	\$ 4,000	\$ 4,000	\$ 2,654	\$ 1,346	66%
Total Equipment Repair/Maintenance		\$ 98,253	\$ 85,675	\$ 97,354	\$ (11,679)	\$ 99,350	\$ 99,350	\$ 56,115	\$ 43,235	
CAPITAL PROJECTS										
90400	Capital Building Expense	\$ 16,986	\$ 25,000	\$ 16,333	\$ 8,667	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	0%
90500	New Equipment/Future Capital Items	\$ 1,093,775	\$ 451,000	\$ 225,651	\$ 225,349	\$ 867,000	\$ 867,000	\$ 624,272	\$ 242,728	72%
90800	Pension Contribution	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
Total Capital		\$ 1,110,761	\$ 476,000	\$ 241,984	\$ 234,016	\$ 872,000	\$ 872,000	\$ 624,272	\$ 247,728	
Total Expenditures:		\$ 4,017,928	\$ 3,991,523	\$ 3,656,595	\$ 334,928	\$ 4,655,802	\$ 4,803,316	\$ 4,253,639	\$ 549,676	
Increase/ Decrease in Reserves			\$ (402,323)	\$ 372,680		\$ (443,818)	\$ (225,287)	\$ 817,095	\$ 1,042,382	
Available Fund Balance			\$ 1,710,603	\$ 2,485,606		2,041,447	2,259,978	\$ 3,302,360	\$ 1,042,382	
Labor Reserve			\$ 120,538	\$ 120,538		\$ 120,878	\$ 120,878	\$ 120,878	\$ 120,878	
Ending Fund Balance			\$ 1,831,141	\$ 2,606,144		\$ 2,162,326	\$ 2,380,856	\$ 3,423,239	\$ 1,163,260	
Estimated Account Balances:										
Grand Valley Bank- Operating Account- Ending			\$ 658,019	\$ 767,981		\$ 679,724	\$ 679,724	\$ 493,973	\$ (185,752)	
Colo Trust- Savings Accounts- Ending			\$ 1,244,844	\$ 2,015,854		\$ 1,660,293	\$ 1,878,824	\$ 3,166,711	\$ 1,287,887	

AMBULANCE BILLING RESOLUTION

01/09/2025

THEREFORE, THE BOARD OF DIRECTORS OF THE *LOWER VALLEY FIRE PROTECTION DISTRICT*
HEREBY RESOLVES TO ADOPT THIS RESOLUTION

The Board of Directors of Lower Valley Fire Protection District have determined to write off the following amounts for non-collectable contractual agreements between the District and Medicare, Medicaid, and/or Commercial payers (*as required by law*); collection fees; deceased persons; bankruptcy judgements; and uncollectable indigent accounts for ambulance services in the amounts stated below for the month of December 2024:

Contractual Adjustments:	\$174,054.70
Bankruptcy/Deceased/Indigent:	\$ 0.00
<u>Total:</u>	<u>\$174,054.70</u>

Patient accounts sent to collections in December 2024 = \$27,862.52 to AR Services/A1 Collections.

PASSED and ADOPTED by the Board of Directors of the Lower Valley Fire Protection District
on the 9th day of January 2025

Lower Valley Fire Protection District
President of the Board of Directors

Lower Valley Fire Protection District
Vice-President of the Board of Directors



ADMINISTRATIVE REPORT

January 9, 2025

Mahea's Report

- Ambulance income received for the month of December 2024 = \$100,594.05

Diana's Report

- On 12/20/2024 GVB Interest Rate went down from 4.25% to 4.0%
- COLOTRUST Interest Rate went down to 4.593%
- District Board Adopts Election Resolution Appointing Designated Election Official (DEO)
- Board Member Election - Self-Nomination and Acceptance forms need to be filed with the DEO no later than Feb 28, 2025



168 N Mesa St | P.O. Box 520, Fruita, CO 81521 | www.lowervalleyfire.com

Ph: (970) 858-3133 | Fax: (970)-858-7189

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Fire Chief Report 1/9/2025

- Project Updates-
 - I Received a draft contact from T-Mobile for leasing space on the tower. They are still preparing the drawings and working out the geo survey that is needed.
 - To my knowledge, all previous grants have now been closed out. We received the funds from the DFPC grant.
- City of Grand Junction Annexation-
 - I received a notice that the City of Grand Junction has petitioned to have the property at 821 21 ½ Rd removed from our district as part of the annexation process. The petition has been sent to our attorney by Mesa County Court for review. I expect to see more petitions come through this year due to the commercial area in the 700 & 800 blocks of 21 ½ Rd being mostly annexed in 2024. I have not heard back from our attorney, but it is my understanding that there is not anything we can do as a district to prevent this.
- Purchases needed:
 - Since the December Board Meeting, we have had 2 computers, 1 printer, and a washing machine die (beyond repair). The computers and the printer are in their 7th year and the washer just finished year 10. We replaced 1 computer in December to get us by to the new budget year. We did budget for replacements, and I will be ordering them this week.
- District Manual-
 - It is currently being reviewed for compliance and updates.
 - There is an item that needs to be changed immediately due to new legislation effective 1/1/2025.
 - Page 20 under *"Holidays/Vacation"*, our policy states *"Employees may accrue PTO from one year to the next for a maximum of 300 hours. Any hours over the maximum annually will be forfeited and will not be eligible for cash out. Upon Separation, the employee may cash out up to 240 hours"*.
 - The new legislation requires an employee to be paid out for 100% of the vacation/PTO time they have accrued. It also prohibits a "use-it-or-loose-it" policy.
 - The employer maintains control of how time is accrued and what the limits are as long as the cash out upon separation is up to the maximum limit.
 - Options to become compliant for separation cash out:
 - Increase the cash out to the 300 max to match the banked limit.



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- Decrease the amount allowed to be banked/ carried over to match the cash out limit.
- Options to become compliant with the prohibition of use-it-or-loose-it:
 - Accrual stops once the max allowed banked hours is reached and does not start again until hours are used.
 - Cash out any unused hours over the max at the end of the year.

Deputy Chief Report 1/9/2025

- Staff Training
- 2025 Academy
- 2024 Call Data Report- (will be handed out at the meeting)

Fire Prevention Activities YTD

Year to Date Revenue	\$	19,300.56
City of Fruita Plan Reviews	36 - Not including Pre Construction Meetings	
Mesa County Plan Reviews	64 plan reviews	
Sprinkler Systems Inspections Fruita		
Fruita MEWS	11 Systems with 4 inspections per system	
Fruita MEWS Fire Alarm	2 inspections per water flow	
Fruita CNL Fiber Room	2 inspections	
City Market Bathroom Remodel	1 inspection	
Residential Subdivision		4
Site Plan		2
Fire Alarm Reviews		3
Building Permit		1
Fire Underground		1
Above Ground Tank installation		1
Mesa County Sprinkler Systems		
1074 19 1/2 Road	3 inspections Rough in, Insulations, Final	
932 22 Rd	3 inspections Rough in, Insulations, Final	
851 River Ranch CT	3-inspection Rough in, insulation, final	
Driveway Permits		19
Simple Land Division		8
Property Line Adjustments		3
Clearance Permits		2
Site Plan Review		6
Temporary Events		3
Pyrotechnic/Flame Effects		3
Rezone Review		2
Hood Extinguishing System Review		1
Total Business Inspections		70
Food Truck Inspections		13
Fruita Farmers Market PR Event		4
COOP Farm & Ranch Days		1
Truck- N-Treat		1
American Red Cross Sound the Alarm Mack	10 Homes Installed/ 18 Alarms Distributed	
Rimrock Elementary	155 Students	
Shellady Elementary	187 Students	
Monument Ridge Elementary	120 Students	
Loma Elementary	108 Students	
Station Tours	50 Students	

RESOLUTION 1/09/2025-1
A RESOLUTION CALLING FOR THE 2025 BOARD OF DIRECTORS
ELECTION AND APPOINTING A DESIGNATED ELECTION
OFFICIAL

WHEREAS, the Lower Valley Fire Protection District (the “**District**”) is a quasi-municipal corporation and political subdivision of the State of Colorado and a duly organized and existing special district pursuant to Title 32, Article 1, C.R.S.; and

WHEREAS, the terms of office of Directors Mark Bonella and Jesse Mease shall expire after their successors are elected at the regular special district election to be held on May 6, 2025 (the “**Election**”) and have taken office;and

WHEREAS, in accordance with the provisions of the Special District Act (the “**Act**”) and the Colorado Local Government Election Code (the “**Code**”) (the Act and the Code being referred to jointly as the “**Election Laws**”), the Election must be conducted to elect two (2) Directors to serve for a term of Four (4) years pursuant to Section 1-13.5-111, C.R.S. which moves the regular special district elections to May of each odd-numbered years commencing in May 06, 2025 and, in connection therewith, adjusts the length of terms served by Directors elected in 2022 in order to implement the new election schedule.

NOW, THEREFORE, be it resolved by the Board of Directors of the Lower Valley Fire Protection District in the County of Mesa, State of Colorado that:

1. The regular election of the eligible electors of the District shall be held on May 06, 2025, between the hours of 7:00 a.m. and 7:00 p.m. pursuant to and in accordance with the Election Laws, and other applicable laws. At that time, two (2) Directors will be elected to serve a four-year term.
2. There shall be one election precinct for the convenience of the eligible electors of the District, the boundaries of which shall be identical to the boundaries of the District, and there shall be one (1) polling place at the following location:

LOWER VALLEY FIRE PROTECTION DISTRICT, STATION #31
168 N. MESA ST.
FRUITA, CO. 81521

This polling place shall also be for disabled electors and for eligible electors not residing within the District. If the Designated Election Official deems it to be more expedient for the convenience of the eligible electors of the District (who are also eligible electors in other special districts with overlapping boundaries which are conducting elections on the Election day), the Election may be held jointly with such special districts in accordance with coordinated election procedures as set forth in an agreement between all participating special districts. In such an event, the election precincts and polling places shall be as set forth in such an agreement. The Designated Election Official is authorized to execute such agreement on behalf of the District, which agreement shall include provisions for the allocation of responsibilities for the conduct and reasonable sharing of costs of the coordinated Election.

3. The Board of Directors hereby designates Diana Manzanares as the Designated Election Official for the conduct of the Election on behalf of the District and she is hereby authorized and directed to proceed with any action necessary or appropriate to effectuate the provisions of this Resolution and of the Election Laws or other applicable laws. Among other matters, the Designated Election Official shall provide the call for nominations, appoint election judges as necessary, appoint the Canvass Board, arrange for the required notices of election, printing of ballots, and direct that all other appropriate actions be accomplished.

- Self-Nomination and Acceptance forms are available from the Designated Election Official at 168 N. Mesa St. Fruita, Colorado, or email dmanzanares@lvfdfire.org. All candidates must file a Self-Nomination and Acceptance form with the Designated Election Official no earlier than January 1, 2025, nor later than the close of business on Friday, February 28, 2025.

4. If the only matter before the electors is the election of Directors of the District and if, at the close of business on March 3, 2025, if there are not more candidates than offices to be filled at the Election, including candidates timely filing affidavits of intent no later than February 28, 2025, the Designated Election Official shall cancel the Election and declare the candidates elected. Notice of such cancellation shall be published and posted in accordance with the Code.

5. If any part or provision of this Resolution is judged to be unenforceable or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, it being the Board's intention that the various provisions hereof are severable.

6. Any and all actions previously taken by the Designated Election Official, the Secretary of the Board of Directors, or any other person acting on their behalf pursuant to the Election Laws or other applicable laws, are hereby ratified and confirmed.

7. All acts, orders, and resolutions, or parts thereof, of the Board which are inconsistent or in conflict with this Resolution are hereby repealed to the extent only of such inconsistency or conflict.

8. The provisions of this Resolution shall take effect immediately.

ADOPTED this 09 day of January 2025.

LOWER VALLEY FIRE PROTECTION_
DISTRICT

By _____
Chair

ATTEST:

By _____
Secretary

Resolution 01/9/2025-2

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOWER VALLEY FIRE PROTECTION DISTRICT ADOPTING THIS RESOLUTION FOR POSTING PLACES FOR THE YEAR OF 2025:

WHEREAS , the Board of Directors of Lower Valley Fire Protection District have accepted the following four places as posting places for the ensuing year of 2025.

Fruita Post Office bulletin board, Fruita, Colorado

City of Fruita bulletin board, Fruita, Colorado

Reception window in the District office in the District at 168 N Mesa Street, Fruita, Colorado

Lower Valley Fire Protection District Website: lowervalleyfire.com

Alternate: Grand Junction Daily Sentinel, Grand Junction, Colorado

PASSED and ADOPTED by the Board of Directors of Lower Valley Fire Protection District this 9th day of January 2025.

Lower Valley Fire Protection District
President of the Board of Directors

Lower Valley Fire Protection District
Vice President of the Board of Directors